



Activity/Task	RPA Freshbrook All Stars	Location	Freshbrook Community Centre , Worsley Road, Swindon, SN5 8LY
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RISK ASSESSMENT

Risk Assessment written by	Fiona Da Silva-Adams	Job Title	Managing Director	Date	Updated 28th September 2020
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Potential Hazard	Who is at risk?	Control Measures already in place	Responsibility for implementing	Responsibility for monitoring
Covid 19 transmission	All staff and children	<p>Rooms checked prior to use</p> <p>Hand sanitiser and temperature taken on arrival and at departure although hand washing is still preferred and recommended as best practice.</p> <p>Enhanced cleaning will be carried out concentrating especially on all door handles and equipment before and after session</p> <p>Spaces will be marked with spots to provide individual space for participation.</p> <p>Additional signs and posters as a visual reminder of social distancing and hand washing to normalise new behaviours in this familiar space.</p> <p>Maximum of 12 young people in the space.</p> <p>Named water bottles kept close to participant on spots.</p> <p>No extra personal possessions brought to class</p> <p>Side by side working to prevent transmission through vapour drops</p>	All Staff	Fiona Da Silva-Adams



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		<p>Leaders to wear face masks when less than 2m apart from a child to ensure safeguarding especially when passing child back to parent/carer</p> <p>No physical contact between participants during the sessions.</p> <p>Activities and exercise properly explained to ensure social distancing.</p> <p>One person at a time will be released for toilet breaks to avoid participants making contact.</p> <p>Sessions are 'enrolment only' to ensure NHS track and trace. QR code also displayed to encourage parents to 'check in'.</p> <p>Parents will be asked not to send their child to class if they have Covid 19 symptoms (a new continuous cough, a high temperature and change or loss of sense of taste or smell). For further guidance please refer to: https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection</p>		
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		<p>If a participant or member of staff develops symptoms during the session they will need to go home, self isolate immediately and arrange to book a test: https://www.gov.uk/get-coronavirus-test</p> <p>One way system in place. Entrance through the main entrance and exit through the Youth Room first exit door.</p> <p>In accordance with government guidelines. Singing solo only gently through microphone and at microphone stand in one space with appropriate distancing to limit vapour spread.</p> <p>Microphones and microphone stand wiped between use (handling microphones compassionately discouraged).</p> <p>Doors and windows open if possible to aid ventilation.</p> <p>When parents collect children please wait at the 2m yellow markers in the garden to ensure social distancing in maintained.</p>		
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Sprains, bumps or bruises	All Children	No running or sliding inside. Children briefed re: safety and also warmed up properly.	All Staff	Fiona Da Silva-Adams
Losing a child	All children	Safeguarding procedures implemented with use of registers in association with school. Ensuring all safeguarding and child protection measures are followed with regards to collection of young people by parents/carers after class.	All Staff	Fiona Da Silva-Adams
Safeguarding	All children	All staff are DBS and ID checked All staff have safeguarding training. All staff have received first aid training.	All Staff	Fiona Da Silva-Adams