



## **Terms and Conditions**

Welcome to Revolution Performing Arts, we are delighted that you have chosen us to nurture your child, allow them the opportunities to express themselves, build their confidence and encourage them to be the amazing individuals they are. RPA is not a fan of formality but for legalities, to allow us to concentrate on your children and not bureaucracy, from a place of compassion and also to ensure the strength and future of RPA I need to let you know the following:

### **Payment**

Our payments are all administered by in house Finance Manager, Emma. You will receive an initial invoice for the start of term then further payments are taken by direct debit. Revolution Performing Arts requires all payments for classes to be made via direct debit using the Go Cardless payment system. Go Cardless will send you an invoice on 24th of the month ready for payment to be collected on 1st of the month. Unfortunately failed direct debit payments will incur a £10 administration fee. Please ensure you complete the direct debit mandate emailed to you.

### **Enrolment – Initial payment:**

When your child commences their class with RPA, you will be invoiced for the remainder of that month. As our fees are requested in advance, you will then be invoiced on the 24th of that month for the upcoming month to bring you in line with the rest of the RPA paying community.

### **Further Payments:**

Payments are taken on the 1st of the month by direct debit. You will be sent your bill via Go Cardless around the 24th of each month.



### **Late Payments:**

Any failed payment will be chased with a Sum Up link. Payment needs to be made before your child attends their next class.

### **Leaving RPA**

If your young person wishes to leave RPA, you need to give 30 days notice via email to [office@revolutionpa.co.uk](mailto:office@revolutionpa.co.uk). Please do not cancel your direct debit as this will incur an additional £10 administration charge. You will be sent your final invoice once you give notice via email to the office.

### **Terms and Conditions of Business**

RPA work hard to ensure value for money for parents and the spreading out of payments is key to ensuring parents feel reassured and have an ease to paying their fees. Please do discuss any financial difficulties with us, prior to the direct debit collection date, and we will do our very best to help.

### **Uniform**

We ask each young person to wear an RPA t shirt to wear in class as their uniform and also as part of their performance wear. We ask each person attending our sessions to have purchased their RPA top by the time they have been with us for one term (in order to ensure they really enjoy their session) and to wear it to class each week. Your child can wear anything they like on their bottom half to fully express themselves, just bear in mind safety and practicality. Please wear flat shoes (trainers, daps, ballet shoes, jazz shoes if you already have them, please don't buy them especially) or you can go bare foot.

For more information about t shirts, tops and uniform, please [click here](#).



## **Cancellation Policy**

In the unlikely event of a class having to be cancelled, RPA will update this website, and Revolution Performing Arts Facebook page, Instagram and Twitter (RevolutionPA). An email and text message will also be sent. If your session takes place within a school and the school is closed for any reason, please assume, naturally, that the session will not take place. Please be aware that sometimes school will open for school hours but not allow afterschool clubs to go ahead, e.g. on snow days.

If a class is cancelled due to third party circumstances, e.g. a school decides to close for any reason, including closing due to adverse weather conditions or an unplanned TD day, then a refund will not be offered. However, if Revolution Performing Arts has to cancel a class for reasons where the teacher cannot attend, or find replacement cover, then a refund will be offered.

As a small family business, we have to consider our financial planning very carefully, therefore, when renewing your child's place for the new term, please consider this carefully as once payment has been made a refund cannot be offered if your child no longer wishes to or is unable to attend.

## **Terms and Conditions of Business**

Further, with regard to RPA holiday workshops, please consider carefully whether your child is available to attend when making your booking as bookings are taken in good faith and will be considered as a firm confirmed booking and full payment will be requested whether your child can attend or not.